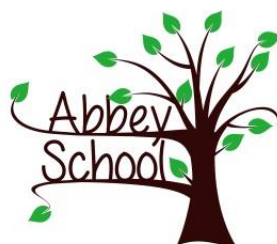




**Abbey School Local Governing Body Meeting  
Tuesday 14<sup>th</sup> June 2016 at 13:00  
at Abbey School**

**ACTION POINTS SUMMARY SHEET**

Actions		By & Target Date
1	CS to circulate the timetable of MAT meetings.	<b>CS 21.6.16</b>
2	LW to look into advertising for additional Governor through the LA website.	<b>LW 30.6.16</b>
3	Members to check that they are able to access RGfL email account and report any issues to IB.	<b>All 24.6.16</b>
4	LW to update outcome of H&S assessment on access road at next meeting	<b>LW 20.9.16</b>
5	IB to map out site plans/boundaries for next meeting.	<b>IB 20.9.16</b>
6	Report of Property to be circulated and reviewed at next meeting.	<b>LW 20.9.16</b>
7	Funding options for improved access to be considered.	<b>LW 20.9.16</b>
8	LW to ask CC to complete Declaration of Interest papers and return to CS.	<b>LW/CS 25.6.16</b>
9	LW to check with Steve Booth on date of adoption of the Policies.	<b>LW 25.6.16</b>
10	IB to look into possible time-lapse photo sequencing during the project.	<b>IB 1.7.16</b>



## Abbey School Local Governing Body Meeting Tuesday 14<sup>th</sup> June 2016 at 13:00 at Abbey School

**Attendees:**

John Irwin	Chair Abbey School LGB	Jl
Luci Windle	Head Teacher	LW
Warren Carratt	CEO Nexus MAT	WC
Cara Jones	Parent Governor	CJ
Liz Shimwell	Teacher Governor	LS
Ian Burns	Support Staff Governor	IB
David Coldwell	Governor	DC

**Also Present:**

Rachael McHaffie	Clerk	RM
Clare Southwell	Clerk for Nexus MAT	CS

**Apologies:**

Clare Carroll	Parent Governor	CC
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1. Apologies	Actions
<ul style="list-style-type: none"> <li>None received.</li> </ul>	
2. Minutes and matters arising including actions	
<ul style="list-style-type: none"> <li>Jl welcomed and thanked everyone for attending the first developmental LGB.</li> <li>All members made brief introductions.</li> </ul> <p><b>Meeting format:</b></p> <ul style="list-style-type: none"> <li>The LGB will have it's own agenda whilst addressing the MAT CEO's agenda items at future meetings to avoid duplication and inefficiencies. CEO, WC will attend future meetings.</li> <li>Future meetings will be scheduled following the MAT Meeting Timetable with agenda and previous minutes circulated 1 week ahead for review. There will be 3 meetings per term, each having it's own focus whilst having attainment, safeguarding/wellbeing and Finance/HR as standard items.</li> </ul>	

<p>CS to circulate the timetable.</p> <ul style="list-style-type: none"> <li>LGB still looking to appoint one further member. LW to look into advertising through the LA website.</li> <li>The Abbey IEB is due to meet for one final meeting to review the Ofsted Report.</li> <li>IB has set up all members with an RGfL email account and password. Members to check that they are able to access and report any issues to IB. All LGB communication to be conducted through RGfL accounts for security once confirmed they are working.</li> </ul> <p><b>Update on road access:</b></p> <ul style="list-style-type: none"> <li>H&amp;S are visiting school on Friday 17<sup>th</sup> June to assess. LW to update outcome at next meeting.</li> <li>Increasing number of pupils are living locally and would like opportunity to be able to walk to school and develop independent travel skills but this is currently unsafe to do so due to the narrow road, no lighting, no pathway etc.</li> <li>Various options were discussed including a woodland pathway, CCTV and a red/green alert system for safety.</li> <li>IB to map out site plans/boundaries for next meeting.</li> <li>Report of Property to be circulated and reviewed at next meeting.</li> <li>Funding options for improved access to be considered.</li> </ul> <p><b>Budget:</b></p> <ul style="list-style-type: none"> <li>16/17 budget has been signed off and is currently balanced.</li> <li>Surplus balance will increase with elevated pupil numbers and their additional associated level of need funding.</li> <li>There are an increasing number of applications from pupils with autism, who do not necessary have learning difficulties but are socially difficult.</li> <li>Different levels of need determine varying levels of funding.</li> <li>Members were given Declaration of Interest papers to complete and sign.</li> <li>LW to ask CC to complete.</li> </ul>			<p><b>CS LW</b></p> <p><b>IB/AII</b></p> <p><b>LW</b></p> <p><b>IB LW LW</b></p> <p><b>LW/CC</b></p>
<b>Governor questions &amp; challenges</b>	<b>Response</b>	<b>Further action(s)</b>	
<i>CJ: Is this a list of the areas of specialist support that Abbey can offer?</i>	LW: A portofolio of core provision is being pulled together for all special school.	LW to circulate the Abbey Core offer to members. Feedback to LW.	
<b>3. HMI Report</b>			
<ul style="list-style-type: none"> <li>The HMI report from the recent visit is now public and has been published on the Ofsted website. Members were given a copy.</li> <li>Jl commented that it is spectacularly good, with some outstanding comments, especially when compared to the first visit report.</li> <li>Only two areas were not judged as good: <ul style="list-style-type: none"> <li>Middle Leadership – this was seen as underdeveloped.</li> <li>Assessing the effectiveness off the strategies used to evaluate progress.</li> </ul> </li> <li>A press release is being prepared by the MAT, focussing on the improvement and future of school, rather than the historical factors which led to special measures.</li> </ul>			
<b>4. Scheme of Delegation</b>			



- WC presented the attached PowerPoint to give an overview of the national context, structure, responsibilities and function of the MAT and how Abbey School fits with the MAT.
- The Board of Trustees/Directors currently has three vacancies to fill.
- Two places are filled by the Chair and Vice Chair of the MAT Board.
- CS fulfils the Compliance Officer role within the MAT.
- Head of School Improvement and Chief Finance Officer posts are still to be filled on a temporary 12 month basis.
- A new National Funding Formula being introduced from Sept 2016 will address the difficulties faced by Rotherham LA SEND budget over the last 10 years.
- There is a lack of KS1 provision and this will be looked at across the MAT.
- There is an ambition to set up an 'employment' arm for beyond 16+ and also offer Multi-Agency provision.
- The Vision is still under development.

Governor questions & challenges	Response	Further action(s)
<i>CJ: If a school within the School was judged inadequate and exited the MAT how would the other schools be affected?</i>	WC: Currently very little evidence of this but if a MAT was seen to be failing it could be broken up and picked up by other MAT's. DfE and EFA want MATs to succeed.	N/A
<i>Who pays the top-up funding for Out Of Authority (OOA) children?</i>	WC: This is paid for by the Authority in which they are resident.	N/A
<i>Jl asked parent/staff governors for their perception of joining the MAT and if there were any anxieties?</i>	IB/LS: Staff are able to see the long term strategies and value the partnerships. Trust and confidence has been built during the journey of improvement under the IEB. CJ: Parents are more uncertain and have a 'wait and see' approach. There are some concerns around another layer of bureaucracy. There are some parents that are poorly educated and don't understand the rationale. Others are only interested in the impact on their own children, others are apathetic.	Jl will aim to ensure that parents do not feel that change is being imposed on them and will ensure that the rationale is shared and communicate properly.  LW suggested and Open Day celebration event, opened up to parents, with a visible presence from the LGB and CEO.

**6. Dates of next meeting**

Abbey School LGB – Tuesday 20 <sup>th</sup> September 2016, 13:30-15:30 at Abbey School Abbey School LGB – Tuesday 1 <sup>st</sup> November 2016, 13:30-15:30 at Abbey School Abbey School LGB – Tuesday 29 <sup>th</sup> November 2016, 13:30-15:30 at Abbey School Abbey School LGB – Tuesday 10 <sup>th</sup> January 2017, 13:30-15:30 at Abbey School Abbey School LGB – Tuesday 7 <sup>th</sup> February 2017, 13:30-15:30 at Abbey School Abbey School LGB – Tuesday 21 <sup>st</sup> March 2017, 13:30-15:30 at Abbey School Abbey School LGB – Tuesday 2 <sup>nd</sup> May 2017, 13:30-15:30 at Abbey School Abbey School LGB – Tuesday 13 <sup>th</sup> June 2017, 13:30-15:30 at Abbey School Abbey School LGB – Tuesday 18 <sup>th</sup> July 2017, 13:30-15:30 at Abbey School	
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### Minutes approved

CHAIR	SIGNATURE	DATE
JOHN IRWIN		12/07/2016