

Abbey School Meals Procedure September 2017.

Letters will be sent to parents at the end of each week informing them of any debt and asking that this be cleared the following week.



If the debt rises to £20.50 (3 weeks with no money) or more you will be asked to clear the debt and pay in advance of any meals received and or send your child in with packed lunches and a payment plan should be worked out between the office and the parents.



If the debt is still not cleared another letter will be sent asking that it be cleared or this matter will be passed onto the council debtors and could result in court action. Parents will also be asked to provide packed lunches for their child during this time.



If there is still no response, parents will be asked to make alternative provisions for their child's lunches and the debt will also be sent to the council debtors for the outstanding debt.