



Please ensure that you are aware of the procedure for staff regarding the preparation of work for pupils.

Authorised Shielding	Unauthorised Shielding	Quarantine (holiday)	Household member showing signs	Pupils showing symptoms	General illness
<p>Home school Agreement Set up (Wellbeing and Safeguarding Team)</p> <p>EHCP Risk Assessment reviewed and completed (Input Families, Class teacher, SLT, Safeguarding and wellbeing)</p> <p>Half term planning to be sent home (class teacher)</p> <p>Weekly online work set to be complimented by OAK Academy resources (class teacher)</p> <p>Weekly Visit to safeguard and collect work for feedback (safeguarding wellbeing team)</p>	<p>Attendance monitored (Safeguarding team)</p> <p>Weekly work offered (class team)</p> <p>Contact with EWO / Early help to put into place a return to school plan (Safeguarding Team)</p>	<p>Work prepared and sent ready for day 1 of return. (Class team)</p> <p>Half term planning to be sent home (class team)</p> <p>Weekly online work set to be complimented by OAK Academy resources</p> <p>Weekly Visit by wellbeing team.</p> <p>Feedback given virtually. (class team)</p>	<p>Half term planning to be sent home (class team)</p> <p>Weekly online work set to be complimented by OAK Academy resources (class team)</p> <p>Weekly Visit by wellbeing team.</p> <p>Feedback given virtually. (class team)</p>	<p>Half term planning to be sent home if pupil is asymptomatic (class team)</p> <p>Weekly online work set to be complimented by OAK Academy resources (class team)</p> <p>Weekly Visit by Wellbeing team.</p> <p>Feedback given virtually. (class team)</p>	<p>Attendance monitoring phone calls.</p>