



Abbey School

an academy within Nexus MAT

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Executive Headteacher: Mrs. Luci Windle

Head of School: Mr Wayne Askham



INSPIRE...BELIEVE...ACHIEVE

20/09/2021

To our Abbey Families,

We are so pleased to welcome your child back to a new academic year and hopefully one where they can feel a sense of normality return to their life both in and out of school.

I would like to begin by thanking you for your support with your child's attendance last year. As you know, attendance has been significantly impacted by COVID-19 during the last two academic years and, due to this, our attendance pathways were paused. We are, however, returning to our usual procedures and will be maintaining our sharp focus on attendance this year.

We would kindly ask that, where possible, families make any non-urgent medical, dental and optician appointments out of school time and that holidays are not taken in term time. For any medical appointment that is taken in school time evidence must be provided for the appointment that will be added to your child's records. All holidays taken within school time will be marked as unauthorised absence.

We wanted to remind you of our pathways so that you can familiarise yourself with them and know where your child's attendance is and what actions happen at each stage. The overview is shown below with an additional booklet accompanying this letter. If you have any queries or questions in relation to attendance you can speak to any of our reception staff and your child's class teacher.

Attendance Pathways

WHAT IS GOOD ATTENDANCE?				
100%- 94%	90%	85%	80%	75%
Good 10 days missed (2 weeks)	Worrying 19 days missed (4 weeks)	Cause for concern 29 days missed (6 weeks)	Serious Concern 38 days missed (8 weeks)	Major Issue 47 days missed
Aim to be here	Step 1 Initial contact made to discuss concerns and provide support	Step 2 Meeting in school with SLT and Governors	Step 3 Referral to Early Help	Step 4 Possible Fixed Penalty Notice

We will be working hard and in partnership with our families to ensure excellent attendance across the school and know that we can rely on your support by ensuring your child attends school every day. Should the attendance of a child become a concern to us, school will contact you to offer further help.

As always thank you for your continued support

Wayne Askham

Head of School

